

**RIVERWALK VISTA COMMUNITY ASSOCIATION  
PAVILION RESERVATION AGREEMENT**

I, \_\_\_\_\_ the owner of the property at \_\_\_\_\_, hereby request the use of the pavilion.

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Day / Date Requested: \_\_\_\_\_, from \_\_\_\_\_ a.m. / p.m. to \_\_\_\_\_ a.m. / p.m. for \_\_\_\_\_ guests for the following function:  
(number)

\_\_\_\_\_  
\_\_\_\_\_

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I certify that the pavilion will be utilized for my benefit, or that of an immediate member of my family, and that I will be present during the above indicated times.

Commercial use of these facilities is prohibited.

I further understand and agree that a deposit of \$100.00 is required prior to authorization from the Association. The deposit will be returned provided the pavilion area is left in a satisfactory condition, i.e., clean and absence of damage resulting from the use of the pavilion. I further agree to control my guests such that the Riverwalk Vista Community Association members are not inconvenienced while utilizing the pool area during my function. I acknowledge that I have received a copy of this agreement and a copy of the Pavilion Reservation Rules and Regulations. I have read and agree to abide by this agreement, the CC&R's and Rules for reservation of the pavilion.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*A reservation does not prohibit other residents from access/using the pool/spa area.*

***RIVERWALK VISTA COMMUNITY ASSOCIATION  
PAVILION RESERVATION RULES & REGULATIONS***

**Timelines and Availability:** Reservations must be made by the owner no more than 45 days and no less than 14 days in advance of an event. Reservations are on a first come, first serve basis and a reservation is not final until the Association has received all of the necessary documentation required for a reservation. The Board may limit the number of times any one party reserves the pavilion to a total of 6 times per 12 month period, at the Board's sole discretion; and reservations are limited to one reservation, per household, at any given time.

**Reservation Requirements:** All reservations must be settled no later than 7 days prior to the event. Settled, for this section, means that all necessary documentation, deposits and fees are submitted by the owner and accepted by the Association. Any reservations not settled 7 days prior to the event are not active reservations. Reservations are on a first come, first serve basis and a reservation is not considered active until it is settled.

**Fees and Deposits:** A refundable deposit fee of \$100 is required.

**Cancellation:** Cancellation must be received in writing 48 hours prior to the event.

**Types of Events:** Reservations may only be made for private events by members. The member (or the member's authorized tenant) must be present at the event. Functions involving solicitation of any nature, sale of drugs or alcohol and subleasing are all strictly prohibited. No live bands, disk jockeys or loud amplified music are allowed. No use of the pavilion should impede the quiet enjoyment of the membership of their own residential units. Any reservation of the pavilion does not include reservation of the pool or spa. Association meetings and functions have preference over any reservation.

**Alcohol and Smoking:** No alcohol and no smoking are allowed.

**Decorations:** Decorations must not cause damage to the property or furnishings.

**Use of Facility:** No use of facility power (water, electric, etc.) is allowed. No jumpers / bouncers are allowed at the facility and on common area.

**Completion of Reservation:** After the reservation is completed but prior to any post inspection, the reserving party must bag and remove any and all trash; and remove all personal items.

**Inspections:** A pre and post inspection is required. A representative of the Association will meet with the reserving party prior to or at the time of the reservation to inspect the areas for any pre-existing damages. Any such issues should be noted at the time of this inspection. Any issues not noted at the time of this inspection may be the reserving party's responsibility after the reservation has begun. Post inspection will be conducted by a representative of the Association to determine whether there are any damages or other issues that the reserving party will be held responsible for. The Board of Directors is solely responsible and has sole discretion over the appropriate remedy for damages or issues, within reason. The cost to address any issues will be first deducted from the deposit and any remaining balance will be assessed to the owner's account. The Board will work with the reserving party to resolve any issues in a fair, practical and reasonable way. No hardship shall be placed on either the Association or reserving party to correct issues without strong justification.

**RIVERWALK VISTA PAVILLION**

**PRE USAGE INSPECTION FORM**

CLEANLINESS: Is the area in an overall clean condition: Y or N

Please note any areas that are not in a clean condition:

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FURNITURE: Please note any existing damage to the furniture:

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OTHER:

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APPLICANT'S INITIALS: \_\_\_\_\_

MANAGEMENT'S INITIALS: \_\_\_\_\_

DATE CONDUCTED: \_\_\_\_\_

**RIVERWALK VISTA PAVILLION**  
**POST USAGE INSPECTION FORM**

**CLEANLINESS:** Is the area in an overall clean condition: Y or N

Please note any areas that are not in a clean condition:

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**FURNITURE:** Please note any existing damage to the furniture:

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**OTHER:**

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**APPLICANT'S INITIALS:** \_\_\_\_\_

**MANAGEMENT'S INITIALS:** \_\_\_\_\_

**DATE CONDUCTED:** \_\_\_\_\_