

**PASEO WESTPARK MAINTENANCE ASSOCIATION  
BOARD OF DIRECTORS MEETING NOTICE/AGENDA**

**January 27, 2025 at 6:00 P.M.**

**Held via Zoom at <https://actionlife.zoom.us>**

**Meeting ID: 986 295 057 75 / Password: 849751**

**Or Call In to: (949) 536-8481**

For technical assistance before and during the meeting, call (949) 450-4388 or email [support@actionlife.com](mailto:support@actionlife.com)  
Members may request individual notice of meetings by making the request in writing to Management.

**6:00 I. CALL TO ORDER**

**6:01 II. EXECUTIVE SESSION DISCLOSURE**

**6:02 III. OPEN FORUM**

**6:20 IV. COMMITTEE REPORTS**

A. Parking Committee

(1) Permit Program for Parking District 0

B. Architectural Committee

**6:25 V. FINANCIAL UPDATE**

**6:30 VI. CONSENT CALENDAR**

*Note: Items on the consent calendar are usually one of the following: (1) of a routine nature; (2) generally need no further discussion; (3) documenting or ratifying action already taken by the Board and/or providing further clarification of the motion.*

A. Approval of Board Meeting Minutes of 12/2/24

B. Acceptance of Financial Statements for the Period Ending 12/31/24

C. Acceptance of Financial Statements for the Period Ending 11/30/24

**6:35 VII. MANAGEMENT UPDATE**

A. Review of Action List

B. Internet and Ring Camera Installation at Pool Areas

**6:45 VIII. UNFINISHED BUSINESS**

A. Revised Recreation Facility Reservation Application

**6:50 IX. NEW BUSINESS**

A. Reserve Study Draft

B. Annual Budget Draft

C. Proposals For Architectural Review Services / Property Improvement Form Update

D. Proposal For CC&Rs and Bylaws Update Re: Temporary Delegate

E. Election Rules Update

F. 2025 Board Meeting Schedule

G. Lien Review

**6:55 X. SCHEDULE NEXT MEETING – FEBRUARY 24, 2025**

**7:00 XI. ADJOURN**

## EXECUTIVE SESSION MEETING NOTICE/AGENDA

Closed to members

January 27, 2025 at 5:30 P.M.

Held Via Zoom

- I. Call to Order
- II. Approval of Minutes
- III. Hearings / Noncompliance Matters
  - A. Delinquent Assessments
  - B. Delinquent Assessments
  - C. Delinquent Assessments
  - D. Lawn Requires Mowing
  - E. Lawn Requires Weeding
  - F. Storage of Items on Porch
  - G. Home Requires Repainting / Pressure Washing
  - H. Trash Containers Left Out
  - I. Trash Containers Left Out
  - J. Trash Containers Left Out
- IV. Contractual Matters
  - A. Proposals for Fob Reader Upgrade
  - B. 2025 Annual Tree Trimming Proposal
  - C. Brightview Landscape Maintenance Contract
  - D. Notice of Rate Increase – Protec Building Services
- V. Collection Matters
  - A. Delinquency Report
  - B. Fee Waiver Resolution
  - C. Balance Dispute / Lien Review