

ARCHITECTURAL COMMITTEE CHARTER

PURPOSE OF COMMITTEE

- Review all architectural improvement plans submitted by homeowners.
- Approve or deny improvements stating reason(s) for decision in writing within 60-day after receipt.
- Review all Notice of Completion Forms and pictures submitted by homeowners.
- Approve or deny Notice of Completions stating reason(s) for decision in writing within 60-day after receipt.

GOALS AND OBJECTIVES

- Uphold the rules and regulations set forth in the governing documents (CC&R's) for architectural improvements to homes within the Association.
- Treat all requests without bias or prejudice.
- Respond to all requests in a timely manner.

REPORTING RESPONSIBILITY & REFERENCE DOCUMENTS

- The Committee must report to the Board on a monthly basis. This report may be verbal or in writing and submitted during the scheduled Board Meeting.

TERM OF COMMITTEE

- Committee Members volunteer for one (1) year terms unless otherwise specified. Each member must be a member owner to serve on the committee.
- At least one member on the committee must be a Director on the Board.
- Chairperson must be a Director on the Board. The Chairman is considered the Vice President in Charge of Architectural Control.
- Two Members on the committee are considered Assistant Vice Presidents of Architectural Control of the Association
- Members & Alternate Members on the committee may be removed by the Board at any time without cause.

NUMBER OF COMMITTEE MEMBERS

- Committee must be comprised of no more than three (3) voting members.
- Remaining members on the committee are considered alternate members.