



REQUEST FOR RESOLUTION FORM

A. Names and Addresses of Parties

1. _____ Address: *c/o* _____
Name of Claimant Party or Parties ("Claimant")

2. _____ Address: _____
Name of Respondent Party or Parties ("Respondent")

B. Claimant named in A.1. above hereby requests that the dispute identified below ("Dispute") be submitted to a form of Alternative Dispute Resolution, such as mediation or arbitration.

C. Brief Description of Dispute:

D. Claimant further hereby notifies Respondent named in A.2. above that the party must respond by accepting or rejecting Alternative Dispute Resolution within thirty (30) days of receipt of this Request for Resolution. Failure to respond within thirty (30) days shall be deemed as a rejection of Alternative Dispute Resolution.

E. This Request for Resolution is being made pursuant to California Civil Code Section 1354.

F. The costs of the Alternative Dispute Resolution process shall be borne by the parties thereto.

Name of Claimant

Signature of Claimant



RESPONSE TO REQUEST FOR RESOLUTION

Please check the appropriate blank below, either accepting or rejecting the Association’s Request for ADR, and sign and return this form within thirty (30) days of receipt of the attached Request for Resolution. By accepting the Association’s Request for Resolution, you are stating your disagreement with the Association’s position and a desire to dispute the Association’s proposed action before either an arbitrator or a mediator in an attempt to resolve this dispute.

In the event that ADR is accepted, an arbitrator would hold an informal hearing where evidence was presented and arguments were made by each side to this dispute. A mediator would meet with both parties in an even less formal setting to discuss the issues and positions of each party. In either event, the decision made by the arbitrator or mediator would not be binding on either you or the Association. The costs of the mediator or arbitrator would be split equally between the Association and you and must be paid in advance of the proceeding. In the event that this matter is eventually litigated, however, and the Association prevails, the Association would seek recovery of the expenses associated with ADR in addition to its fees and costs for litigating the matter.

The undersigned RESPONDENT hereby:

_____ ACCEPTS

_____ REJECTS

Alternative Dispute Resolution (“ADR”) of the DISPUTE specified in the Request for Resolution served by the Mission Viejo Environmental Association on or about December 1, 2000.

Dated: _____

By: _____

Please mail and, if possible, scan or fax this RESPONSE TO REQUEST FOR RESOLUTION to:

Action Property Management
2603 Main Street, Suite 500
Irvine, CA 92614

Email: sstanton@actionlife.com
Fax: 949-450-0303