



Agenda Request Form

Agenda request items must be submitted no later than ten (10) days prior to the meeting to be considered on the next agenda. All supporting materials (i.e. citations, photos, etc.) must be included when you submit this form to the General Manager (mdouglas@actionlife.com).

Board Member/Member:

Date:

Topic:

Reason:

Financial Impact: No If yes, approximate financial impact\$_____

If yes, budgeted Item, GL_____ (to be added by Management)

Relation to Association Business:

For Meeting:

Received By: *Monique Douglas* Date: